

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of Communities, Housing and Environment | | |
| Contact person: | Sarah Duffy | | Telephone number: 0113 3783332 |
| Subject²: | Department for Education's Holiday Activity and Food funding for 2022 | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Customer Access and Welfare gave approval to:</p> <ul style="list-style-type: none"> a) Accept the £169,980 additional Holiday Activities and Food funding from the Department for Education for 2022. b) Acknowledge the Department for Education has made an additional £6 million available nationally through the Holiday Activities and Food Programme and £169,980 is the allocation of this additional amount made available to Leeds. c) The funding will contribute to the mixed model delivery approach whereby Leeds Community Foundation commission third sector provision across the district, and the Council deliver through schools and Council provision. This approach will be used every year subject to funding outlines and the fulfilment of legal agreements | | |
| | <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>On 8 November 2020, the Government announced that the Holiday Activities and Food programme (HAF), will be expanded across the whole of England in 2021. On 27 October 2021, the government announced a further investment of over £200m per year over the next 3 financial years</p> | | |


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>for the holiday activities and food programme (HAF) which follows the successful roll out of the programme across England in 2021. This funding is for the 152 upper tier local authorities to coordinate and provide free holiday provision including healthy food and enriching activities. Leeds received £3,491,510 for 2022 to commission programmes over Easter, summer, and Christmas holidays principally for children who are eligible for Free School Meals. The Department for Education has made an additional £6 million available nationally for 2022 through the Holiday Activities and Food Programme. Leeds submitted a bid for a share of this additional funding and £169,980 is the allocation made available to Leeds</p> <p>Leeds City Council and partners have significant experience of running Holiday Activities and Food programmes, having supported healthy holiday activities since 2018. The 2022 Holiday Activity and Food Programme in Leeds is branded as ‘Healthy Holidays’ and has built on the success of previous years, following the same mixed delivery model undertaken since 2018. This involves Leeds Community Foundation focussing on third sector provision across the district and the Council delivering through schools and Council provision. This ensures all areas of the city can be reached in a coordinated and targeted way.</p> <p>For further information please refer to key decision ref D54848 Council and democracy (leeds.gov.uk)</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No other options considered</p> |
| Affected wards: | All |
| Details of consultation undertaken⁴: | <p>Executive Member - Consultation on the funding and approach undertaken with Executive Member for Communities.</p> <p>Ward Councillors. n/a</p> <p>Chief Digital and Information Officer N/a</p> <p>Chief Asset Management and Regeneration Officer N/aⁿ</p> <p>Others - Leeds Community Foundation</p> |
| Implementation | Officer accountable, and proposed timescales for implementation |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

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| | Chief Officer Customer Access and Welfare, implementation from December 2022 to April 23 | | |
| List of Forthcoming Key Decisions⁵ | Date Added to List:- | | |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision | | |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ | | |
| Publication of report⁶ | If not published for 5 clear working days prior to decision being taken the reason why not possible: | | |
| | If published late relevant Executive member's approval Signature _____ Date _____ | | |
| Call In | Is the decision available ⁷ for call-in? | Yes | No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | | |
| Approval of Decision | Authorised decision maker ⁸ Chief Officer Customer Access and Welfare Lee Hemsworth | | |
| | Signature  | | Date 8/12/22 |

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.